



**DEPARTMENT OF THE AIR FORCE
86TH AIRLIFT WING (USAFE)**

21 January 2022

MEMORANDUM FOR TRANSIENT & TDY PERSONNEL ARRIVING ON MIL AIR

FROM: 65 ABG/CC

SUBJECT: Lajes Field Procedures to Comply with COVID Regulations for Off Base Travel

1. All members traveling to Lajes Field will require a pass from the Host Nation before being authorized to travel off base. It is imperative that members wishing to travel off base during their stay at Lajes Field comply with the procedures outlined in this memorandum. This includes aircrew and additional personnel that arrived on the aircraft.
2. To begin the clearance process send the information below to 65 ABS/Transient Alert (65 ABS/TA) at: 65ABS.MXZT.TransientAlert@us.af.mil
 - a. List or manifest of all personnel along with DoD ID numbers.
 - b. Date of projected arrival.
 - c. Reference that identifies the mission.
 - d. Proof of one of the following COVID-19 tests, regardless of vaccination status:
 - Negative PCR/NAAT, within 72 hours from departure flight to Lajes
 - Negative Antigen/TRAg, within 48 hours from departure flight to Lajes

NOTE: Alternatively, if you recently recovered from COVID-19 you may travel with documentation of recovery (i.e., your positive COVID-19 test result) no more than 180 days before the flight's departure from a foreign country **and** a letter from a licensed healthcare provider or public health official. (Please refer to <https://pt.usembassy.gov/covid-19-information> for detailed information.)
3. Once this information is provided to 65 ABS/TA, they will pass this information to the Independent Duty Medical Technician (IDMT) and the Political Advisor (POLAD) offices.
 - a. IDMTs will only validate all test results.
 - b. POLAD will forward the information to the local health authorities to obtain host nation clearance.
4. Once POLAD receives health concurrence from Praia Health Delegate authorizing off base clearance for transient or TDY personnel, that information will be sent to Base Defense Operations Center (BDOC).
5. BDOC will contact Immigrations Office to finalize approval for off base travel.
 - a. Once approved, BDOC will maintain the clearance manifest at the Main Gate where passes will be obtained from.
 - b. BDOC will also notify 65 ABS/TA of the approval status.
6. 65 ABS/TA will notify the requesting transient or TDY personnel of their approval status. If disapproved, 65 ABS/TA will continue assisting the requesting personnel to help resolve issues preventing off base approval.
7. If you have any questions please contact the Maintenance Superintendent, MSgt Andrew Saylor at DSN 314-535-6897 or andrew.saylor.1@us.af.mil.

WILLIAM M. WALLIS, Colonel, USAF
Commander, 65th Air Base Group